



European Union Network for the  
Implementation and Enforcement  
of Environmental Law

## Draft Agenda SPIDER WEB Consultation Group

16/17 April 2019, Ljubljana, Slovenia

**Objective:** *to provide update to consultation group on the project and to identify from the consultation group joint collaborative working opportunities to ensure the objectives of the project are fully achieved with the maximum lasting benefit and to identify potential barriers and mitigation to ensure project success.*

Tuesday 16 April 2019	
12.30 - 13.30	<b>Joint lunch</b>
13.30 – 13.45	<b>Registration</b>
13.45 – 14.15	<b>Welcome and Introductions</b>  Nancy Isarin (IMPEL Project manager) will open the meeting and will ask all participants to briefly introduce themselves and their organisation.
14.15 – 14.30	<b>Project overview</b>  Nancy will deliver a brief presentation about the SPIDER WEB Project.
14.30 – 15.30	<b>Role of the Consultation Group</b>  A terms of reference for the Consultation Group was drafted. This will form the basis for further discussion of the role of the members for the SPIDER WEB project. During this session an open discussion will be facilitated on the engagement by the Consultation Group members and the coordination and synergies with other ongoing related initiatives.
15.30 – 16.00	<b>Family photo followed by the coffee break</b>
16.00 – 17.00	<b>Outcomes baseline study</b>  Vittoria Luda di Cortemiglia and Gordana Petrovic of SOFIES will present the work and outcomes of the baseline study and interviews conducted during the first phase of the project. Followed by Q&A's session.
17.00 – 17.45	<b>Training Needs Assessment</b>  As part of the first phase of the project, also a training needs assessment (TNA) is being performed. Vittoria and Gordana will present the state of play. This will be followed by a discussion and input from the members of the Consultation Group with their views and work related to capacity building.
17.45 – 18.00	<b>Closing of day 1</b>
19.30	<b>Joint dinner (offered by IMPEL)</b>
Wednesday 17 April 2019	
09.00 – 09.15	<b>Opening day 2</b>



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<b>09.15 – 10.00</b>	<b>Training Programmes</b>  Jaap Reijngoud (IMPEL Wildlife Expert) and Fraser Allen (IMPEL Waste Expert) will elaborate on the capacity building activities and share their approach for the training events: <ul style="list-style-type: none"><li>- Dates</li><li>- Framework of the programmes</li><li>- Training curricula</li><li>- Language and translation</li><li>- Evaluation and certificate</li><li>- Online training manual</li></ul>
<b>10.00 – 10.30</b>	<b>Project communications</b>  Ellen Greve (IMPEL Communications Officer) will introduce the means to communicate the output of the project. The members of the Consultation Group will be invited to also use their communication channels to distribute the work and output of the project.
<b>10.30 – 11.00</b>	<b>Coffee break</b>
<b>11.00 – 12.00</b>	<b>Opportunities and barriers to success</b>  Again, an open discussion on possible challenges, but also opportunities for this project and its afterlife, based on lessons learned from others. For example, how to measure the impact of trainings, how to make training more sustainable and embedded in the organisations and how to overcome barriers that prevent agencies from collaborating.
<b>12.00 – 12.30</b>	<b>Summary and closing of the meeting</b>  The chair will provide a summary of the meeting, conclusions and follow-up.
<b>12.30 – 13.30</b>	<b>Joint farewell lunch</b>

